

TACOLNESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Tacolneston Parish Council in The Woodlands Club on Tuesday 8th October 2019 at 7.30pm

Present: Chairman Cllr McClenning, Cllr Gulliver, Cllrs Darrell, Cllr Gowing, Cllr Pincher, Cllr Summers.
Clerk/RFO – Sue Bunn, C Cllr Spratt, DClr Duffin and 2 members of the public.

1. To consider accepting apologies for absence. Cllr Hooper.
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed. None.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors, Tree Warden and Footpath Warden. Cllr Duffin reported on the availability of the Go Ahead Grants.
 - b) Members of the public to raise matters of concern. None.
4. To approve and sign the minutes of the meeting held on the 27th MARCH 2019. Deferred.
5. To approve and sign the minutes of the ordinary parish council meeting held on the 10th September 2019. Proposed by Cllr Darrell. Seconded by Cllr Pincher. All in favour. Minutes signed.
6. Matters deferred from previous meetings.
 - a) Village Sign Update. See item 9.
 - b) Grass cutting contract. Agreed to carry on as we are at the moment until January. Letter to be sent to the Football Club thanking them for cutting the pitch and the five a side pitch. Proposed by Cllr Pincher. Seconded by Cllr Summers.
 - c) Footpath Maps availability. Decided to invite the Footpath Warden to the next meeting so that we can discuss routes and maps.
7. Finances
 - a) To note current Balances. At the 8th Sept 19 £8790.11. Please note that the next Precept payment of £5037.50 was due to go in on the 27th Sept.
 - b) To note that the accounts for year ending April 2019 have been not be signed off by the External Auditors due to correspondence received by the Auditor.
 - c) To set a date for any budget discussion that are felt necessary prior to the budget and precept being set at the next meeting. Cllr McClenning proposed to hold an informal public meeting on the 26th October in the Recreation Centre at 10.00am. A flyer to be delivered to all properties in the Parish. Council agreed to cover the printing costs upto £20.00.
 - d) Approve the following payments. Proposed by Cllr Darrell. Seconded by Cllr Summers. All in favour.

Payee	Detail	Nett	VAT	Gross
Mrs FM Bunn	Clerks wages Sept (Bank transfer)	285.25		285.25

Signed:

Date:

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Mrs FM Bunn	Expenses home working costs, mileage. July and August	£17.35		£17.35
Mrs F M Bunn	Expenses home working	£17.35		£17.35
Woodland Club	Hall Hire	£40		£40
PKJ Littlejohns	Audit Fee	£200	£40	£240
Howes Perceval	Village Sign Lease prep	156.	31.20	187.20
The Play Inspection Company	Annual play equipment inspection	£65	£13	£78.
Totals				

8. To Discuss Planning Applications Received. No objections.
 - a. 2019/1889 | Proposal to drop a kerb outside front of property to create parking space | 22 Norwich Road Tacolneston Norfolk NR16 1DF
 - b. 2019/1928 | Proposed single storey rear extension, extending 4m from the rear wall of the original dwelling house, with a maximum height of 3.1m and an eaves height of 2.1m | 2 West Way Tacolneston Norfolk NR16 1BZ
9. Village Sign.
 - a. To consider and approve the lease that has been prepared by the current owner of the sign. Accept the lease pointing out that a part of the sign sits on Highways land. Proposed by Cllr Gulliver. Seconded by Cllr Pincher. All in favour.
 - b. To consider and approve paying the Contractor a 40% deposit to secure the repair slot for the sign. Contact the Contractor with a statement of intent saying that the funds are ringfenced for the repair of the sign and payment will be made in full on completion of the works. Proposed Cllr Pincher. Seconded Cllr Gowing.
10. To discuss and decide future developments for the parish with a special focus on health and youth engagement. Decided to wait and see what suggestions come forward in the public meeting on the 26th October.
11. To discuss and decide on ways of improving Broadband provision for the parish. Clerk to contact BT/Openreach and ask what the future is for the village.
12. To review the Complaints Procedure. Cllr Darrell and Gowing to review.
13. Correspondence received.
 - 13.1 Well being initiative from NALC. No Cllrs are able to attend.
14. Public Participation. None.
15. To set the date and time of the next Parish Council meeting and except items for the agenda. November the 12th at 7.30pm.

Signed:

Date:

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