

Explanation of variances – pro forma

Name of smaller authority:

Tacolneston Parish Council

County area (local councils and

Norfolk

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	12,937	9,401				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	18,000	18,000	0	0.00%	NO		
3 Total Other Receipts	6	7,612	7,606	126766.67%	YES		£5649.69 VAT reclaim this year (none last year), £1952.50 grant this year (none last year) and £10 donation from a member of the public this year (none last year).
4 Staff Costs	3,137	4,385	1,248	39.78%	YES		The previous Clerk was paid £11.41 x 25 hours x 11 months = £3137.75 last year. My salary this year was £12.95 x 174 hours (including 24 hours overtime) plus £13.21 after 6 months service x 160 hours (including 35 hours overtime) = £4366.90. NICs = £17.73
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	18,405	15,575	-2,830	15.38%	YES		Unusual expenditure 2020-21: £5258 AGAR challenge, £3828 sport shelters and £2070 village sign refurb = £11,156. Unusual expenditure 2021-22: £2280 benches, £539 laptop, £4686 SAM2 device and £1020 groundworks = £8,525. Difference = £2,631
7 Balances Carried Forward	9,401	15,053			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	9,401	15,053				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	11,671	83,743	72,072	617.53%	YES		Asset Register updates: noticeboards increased by £200, two additional dog litter bins cost £670, SAM2 Speed Device replaced £1236, Laptop replaced £538, Playground Equipment added to asset register £68,625, Strimmer added to asset register £800, nominal sum for defibrillator, phonebox and war memorial added (£3).
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable