

TACOLNESTON PARISH COUNCIL

Minutes of the ordinary meeting of Tacolneston Parish Council at All Saints Church Tacolneston on Wednesday 10th November 2021 at 7pm.

Present: Cllr B. Gulliver (Chair), Cllrs R. McClenning (Vice-chair), K. Darrell,
T. Gowing, L. Pincher and E. Taylor.
Parish Clerk/RFO: D. Wickham
District/County Councillor B. Duffin & 11 members of the public.

- | | Minute
Ref: |
|---|----------------|
| 1. To consider accepting apologies for absence.
Apologies were received and accepted from Cllr Hooper. | 21/124 |
| 2. To receive declarations of interest on any items to be discussed.
None were received. | 21/125 |
| 3. Public Participation.
a) District/County Cllr Duffin reported that grants were available to those in need via the Help Hub, that the council accommodation review was still ongoing, that his £1,000 grant needed to be allocated by December, that free trees were available still on the Norfolk County Council website and that the council was working with Waterstones to provide books for children in care. A member of the public raised the issue of speeding in the village and Cllr Duffin agreed to raise this at his upcoming meeting with the Highway Engineer. (Item 9 was discussed at this point – see below.)
b) Cllr Duffin confirmed that individuals can apply for the free trees on the NCC website. A local resident was concerned that the obsolete telecommunications pole outside the school, a conservation area, had been reinstated. Cllr Duffin will look into the matter. Several residents of McKee Drive reported that a row of trees on neighbouring land was excessively high, causing problems with light and debris. Cllr Pincher had observed the trees and agreed it was a problem. Cllr Duffin will ascertain ownership of the trees to seek a way forward. | 21/126 |
| 4. To approve and sign the minutes of the ordinary Parish Council meeting held on 13th October 2021.
Having been circulated to the council prior to the meeting, it was proposed by Cllr Taylor, seconded by Cllr Pincher, and agreed by all that the minutes were approved as a correct record. | 21/127 |
| 5. To receive the minutes of the Media and Communications Working Group meeting held on 28th October 2021.
Having been circulated to the council prior to the meeting, the minutes were duly received. | 21/128 |

Signed:



Date: 12/11/22

6. **To discuss the need to appoint a new administrator for the Tacolneston Fuel Allotment and Knipe Boileau charities.** 21/129
Cllr Darrell announced that David Summers had volunteered to take over this role.
7. **To consider submitting a bid for shared-funding under the Parish Partnership Scheme 2022.** 21/130
Cllr Gulliver suggested forming a working group to discuss this matter fully at the earliest opportunity. This suggestion was agreed by all.
8. **To adopt any outstanding policies required by legislation.** 21/131
Cllr Darrell proposed the Data Protection Policy, Equality and Diversity Policy and Freedom of Information Policy were adopted. This was seconded by Cllr Pincher and agreed by all (except Cllr Taylor as she had written the policies).
9. **To consider the need for a 'Give Way' sign at the junction of Hall Road and New Road.** 21/132
(This item was discussed at item 3(a) above.)
A local resident suggested the need for a 'stop' or 'give way' sign at the junction of New Road and Hall Road. Cllr Gulliver said it was not always possible to see around the bend and that the problem was not necessarily cars at the junction failing to stop. Following a discussion on whether signage would resolve the problem Cllr Duffin agreed to raise the issue with the Highway Engineer.
10. **To discuss the issue of an overgrown tree in McKee Drive.** 21/133
Having ascertained that the tree in question is on the land maintained by the Parish Council, the Clerk was asked to contact Ribbonsdale Nurseries, who are already contracted to cut the grass, to request a quote to prune the tree now and annually. Cllr Gulliver will attempt to identify who is responsible for cutting the hedge on the edge of the grass area.
11. **To consider a request from Tacolneston Environmental Group to fund an oak sapling and allow them to develop the land maintained by the council in McKee Drive as a wildflower meadow.** 21/134
Cllr Gulliver proposed accepting the group's request to plant an oak sapling on the recreation ground in memory of those who lost their lives during the pandemic, subject to the RCC agreeing the location. This was seconded by Cllr Pincher and agreed by all. The group will contact Cllr Duffin in relation to obtaining a free tree for this purpose.
Cllr Gulliver reported that the views of McKee Drive residents had been sought with regard to the proposal by the group to develop the land as a wildflower meadow, and that the responses had been mixed. It was agreed by all that the proposal could not be supported at this time. There was a brief discussion about the wording of the letter sent to the McKee Drive residents, and of the benefits of planting wild areas in the village.
12. **To consider purchasing a Remembrance Sunday wreath.** 21/135
Cllr Gulliver confirmed that she had already purchased the wreath and was not seeking reimbursement.

Signed:



Date: 12/11/22

13. **Financial matters.**

21/136

- a) Current balance: £20,873.00
- b) The mid-year review was noted.
- c) Following receipt of the relevant invoices Cllr Darrell proposed these payments were approved. This was seconded by Cllr Gulliver and agreed by all:

Payee	Detail	Net	Vat	Gross
D Wickham	Clerk's Salary October	£325.76		£325.76
HMRC	Clerk's Income Tax Oct	£81.25		£81.25
D Wickham	Clerk's Expenses Oct	£208.39	£14.91	£233.30
D Wickham	Clerk's Salary November	£325.96		£325.96
HMRC	Clerk's Income Tax Nov	£81.40		£81.40
Stuart Gooda Carpentry	Phone Box Repairs	£460.00		£460.00

(Ribbonsdale Nurseries invoice 3434 was received too late to be added to the agenda – this will be paid between meetings and added to the next agenda for approval.)

14. **Any planning matters.**

21/137

- 2021/2224
Applicant: Broome
Location: 59 Norwich Road Tacolneston NR16 1BY
Proposal: Internal alteration and external repairs.
Application Type: Listed Building Consent

Cllr Gulliver proposed that no comment was recorded in relation to this application. This was seconded by Cllr Darrell and agreed by all.

15. **Public Participation.**

21/138

The Parish Council was thanked on behalf of the church for funding the grass cutting in the churchyard.

16. **To confirm the date and venue of the ordinary Parish Council meetings for 2022.**

21/139

The proposal to hold the meetings in the village hall on alternate months was agreed by all. The meetings will be held in January, March, May, July, September and November on the second Wednesday of the month. The annual meeting and annual parish meeting will both be held on 11th May 2022.

The meeting ended at 20.30

Signed:



Date: 12/1/22