

TACOLNESTON PARISH COUNCIL

Minutes of the ordinary meeting of Tacolneston Parish Council held at Tacolneston Village Hall on Wednesday 12th January 2022 at 7pm.

Present: Cllr B. Gulliver (Chair), Cllrs R. McClenning (Vice-chair), K. Darrell, T. Gowing, L. Pincher, J. Hooper and E. Taylor.
Parish Clerk/RFO: D. Wickham
District/County Councillor B. Duffin & 2 members of the public.

Before the meeting commenced, a minute's silence was held in honour of Peter Jeffery, a previous Tacolneston Parish Clerk and administrator of the Tacolneston Fuel Allotment and the Knipe Boileau charities, who sadly passed away this week.

- | | Minute
Ref
No: |
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| 1. To consider approving apologies for absence.
None were received. | 22/001 |
| 2. To receive declarations of interest on any items to be discussed.
None were received. | 22/002 |
| 3. Public Participation.
a) District/County Cllr Duffin reported that the Highway Engineer had declined to take any action in relation to the request for a reduced speed limit in the village, and a traffic sign at the junction of New Road and Hall Road. The matter has now been escalated for further consideration. The possible reinstatement of the obsolete telecommunications pole outside the school has been referred to the Enforcement Team for investigation. The overgrown trees behind the Saffron Housing properties in McKee Drive belong to the neighbouring houses fronting Norwich Road. After a discussion around the best way forward, it was agreed that Cllr Duffin will approach Saffron Housing to ask them to support their tenants. Cllr Hooper will also draft a letter to be considered at the next Media and Communications Working Group meeting.
b) Planning application 2021/2224 has already been granted, but appears to suggest the property will be used for "assisted living," which was not made clear prior to the decision being taken. Cllr Duffin will look into this at South Norfolk Council and Cllr Hooper will liaise with the parishioners who raised the concern. | 22/003 |
| 4. To approve and sign the minutes of the ordinary Parish Council meeting held on 10th November 2021.
Having been circulated to the Council prior to the meeting, it was proposed by Cllr Taylor, seconded by Cllr McClenning, and duly Resolved that the minutes were approved as a correct record. | 22/004 |

Signed:



Date: 9/3/22

5. **To receive the Minutes of the Media and Communication Working Group meeting held on 25th November 2021.** 22/005
Having been circulated to the Council prior to the meeting, the minutes were duly received.
6. **To receive a report from the Highway Infrastructure Working Group.** 22/006
It was reported that the previous meeting in November had decided that there was insufficient budget or time to progress with any projects this financial year, but Cllrs Hooper and Gowing would be meeting again in the near future to formulate a proposal for the next financial year.
7. **To ratify the decision to accept a quote for tree works from Ribbonsdale Nurseries (invoice 3438).** 22/007
It was proposed by Cllr Gulliver, seconded by Cllr Pincher, and duly **Resolved** that the decision to accept the quote be ratified.
8. **To consider subscribing to the Parish Online service.** 22/008
Following a recommendation by NPTS, and support from the Clerk, it was proposed by Cllr Gulliver, seconded by Cllr McClenning, and duly **Resolved** that the Council subscribes to the service at an annual cost of £70 +VAT.
9. **To agree the 2022-23 budget and precept demand.** 22/009
Having been circulated to the Council prior to the meeting, it was proposed by Cllr Darrell, seconded by Cllr McClenning, and duly **Resolved** to agree the proposed 2022-23 budget and keep the annual precept at the previous amount of £18,000.
10. **To discuss any plans for the Queen's Platinum Jubilee Celebrations.** 22/010
Following the discussion of several options the suggestions of a village picnic and thanksgiving service met with approval. Cllr Hooper will liaise with the school and church. Cllr Pincher suggested the Media and Communications Working Group promotes a committee comprised of local residents to oversee the events.
- 11 **Financial matters.** 22/011
a) The bank reconciliation was reviewed and approved.
b) Cllr Gulliver confirmed that she was now equipped to deal with online banking requests. Cllr Pincher will provide initial instructions.
c) Following receipt of the relevant invoices Cllr Darrell proposed these payments were approved. This was seconded by Cllr Hooper and duly **Resolved**:

Signed:



Date:

9/3/22

Payee	Detail	Net	Vat	Gross
D Wickham	Clerk's Expenses Nov & Dec	£159.77	£13.51	£173.28
D Wickham	Clerk's Salary December	£324.79		£324.79
HMRC	Clerk's PAYE December	£82.57		£82.57
D Wickham	Clerk's Salary January	£324.80		£324.80
HMRC	Clerk's PAYE January	£82.56		£82.56
D Wickham	Clerk's Salary February	£325.96		£325.96
HMRC	Clerk's PAYE February	£81.40		£81.40
Ribbonsdale Nurseries	Grounds Maintenance Contract (invoice 3434)	£2120.00	£424.00	£2544.00
Ribbonsdale Nurseries	Tree Works in McKee Drive (invoice 3438)	£350.00	£70.00	£420.00

12 **Any planning matters.**

22/012

- 2021/2572
Location: Land West of The Fields Tacolneston Norfolk
Proposal:
Reserved matters for appearance, landscaping, layout and scale following outline permission 2017/0225 for residential development of 21 dwellings
Application Type: Reserved Matters
- 2021/2629
Location: 9 West Way Tacolneston NR16 1BZ
Proposal:
Two storey rear extension and front porch.
Application Type: Householder

The Council **Resolved** not to make any comment in respect of either application.

13 **Public Participation.**

22/013

There was none.

14 **To confirm the date of the next ordinary Parish Council meeting as 9th March 2022 at 7pm.**

22/014

The date was confirmed.

The meeting ended at 20.25

Signed:



Date: 9/3/22