PARISH CLERK: Sue Bunn, Tacolneston & Forncett Recreation Centre, West Way, Tacolneston, Norwich. NR16 1BZ

Tel 07748964493 Email : tacolneston-pc-clerk@outlook.com

**The Annual General Meeting of Tacolneston Parish Council**

**Acting in its capacity as Trustee of the**

**Tacolneston & Forncett Recreation Association (TAFRA)**

**will be held in The Recreation Centre on Thursday 3rd October 2019 at 7.30 p.m.**

**Agenda**

1. To elect a chairman.
2. To accept apologies of absence previously notified to the Clerk.
3. To receive declarations of interest and requests for dispensations (previously notified to the clerk) from members on any items to be discussed.
4. Public participation.

4.1 To hear a report from regular users of the centre.

1. TAFRA Management Committee.

5.1 To resolve such members as needed for the smooth running of TAFRA and to volunteer towards a specific role.

5.2 To discuss ways to increase committee member numbers so that it can run well as a committee and report back to trustees.

1. Report from the working group.
2. To note that the constitution has been adopted and is posted on the TPC website.
3. Update on Land Charity Trust transfer.
4. Finances.
   1. Approve financial statement for TAFRA and the RCC year ending April 2019.
   2. Update on Bank signatories.
   3. Budget discussions.
5. To set a time and date for the next TAFRA meeting and AGM and accept items for the Agenda.

Signed: Sue Bunn on 28th September 2019

**Only business relating to TAFRA may be discussed at this meeting**

This is a public meeting and all members of the public are welcome to attend – but may only speak with the permission of the Chairman.