

# TACOLNESTON PARISH COUNCIL

## Minutes of the Extra Meeting of Tacolneston Parish Council in Tacolneston Village Hall on Wednesday 21st November 2018 at 7.30pm

Present: Cllr B Spratt, Cllrs Cleary, Darrell, Manning and Maginn  
Acting Clerk – Sue Bunn, and 4 members of the public.  
Absent: Clerk/RFO – Hellen Hammond

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**1. To consider accepting apologies for absence**

Apologies were received and accepted from Cllr McClenning, D. Cllr B.Duffin. It was also agreed that the resignation of Cllr Gulliver should be noted as an absence.  
**18/067**

**2. Declarations of Interest & Dispensations**

None Received. **18/068**

**3. To confirm and Accept the Minutes from 17<sup>th</sup> October'18 Meeting**

The minutes of the meeting held on 17<sup>th</sup> October'18 were confirmed as an accurate record with an amendment made to the number of pages from 5/5 to 3/5. Proposed by Cllr Darrell and seconded by Cllr Cleary. All in favour. **18/069**

**4. To confirm and Accept the Minutes from 27<sup>th</sup> February'18 Meeting**

Cllr Manning reported that there should be an amendment made to include at Item 4, that the complaint had not been forwarded to all Cllrs prior to the meeting taking place. Cllr Manning proposed that this amendment should be included within the minutes, seconded by Cllr Cleary. All in Favour.  
**18/070**

**5. To receive the Clerks Report**

Nothing to report. **18/071**

**6. To receive the RFO's Report**

**a) Bank**

The Clerk reported Balances as follows;

Barclays Community Account £8198.60

Unity Trust £18.00

Nationwide Building Society £3074.09

**b) Approve the Payment of the following**

1 x Norfolk County Council Invoice £37.44

1 x P. Clerk October Wages and Expenses totalling £572.80

1 x NPTS Invoice £301.12 - Payment of this Invoice should be deferred until clarification is received on the content of the Invoice.

1 x NALC Invoice £144.00 – Payment of this Invoice should be amended to £72.00, to reflect only one Cllr who will now be in attendance.

All other payments approved. All in favour. **18/072**

**7. Public Participation**

**a) County Councillor Report**

C.Cllr Spratt reported on the hedge cutting on B1113.

Norfolk County Council have agreed the installation of Railings at the School and this is now in hand.

C. Cllr Spratt also reported that there was a £1000 available from his budget to go towards the repair of the Village Sign.

Work is set to commence on the improvements to Hempnall crossroads in Spring'19.

All Grit bins have now been filled ready for the winter season.

There has been an extra £13.5m awarded for pot holes and general road works.

The construction of the western link to the NDR is scheduled for 3 year's time.

Children Services are £2m over budget.

Signed:



Date:

16.1.2019

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D. Cllr Duffin has £300 from his budget for the TPC to spend within the next 4 weeks, which Cllr Manning reported that the RCC has applied for this grant. **18/073**

**8. To receive and consider correspondence**

The Clerk confirmed that an up to date correspondence list had been circulated to the Cllrs but contained nothing for discussion.  
**18/074**

**9. To discuss and agree Contractor for Tree Felling on Field boundary**

It was agreed that as this is a matter for the Sole Trustee, this item should be deferred to the next Sole Trustee meeting. **18/075**

**10. To receive update on Proposed repair to Village Sign**

After a general discussion, it was agreed to defer this item to the next meeting. **18/076**

**11. To receive update on Defibrillator Training**

Cllr Manning reported that an offer had been made to offer training and support together with assistance in performing required checks to the Defibrillator. It was agreed that Cllr Manning continue with making the necessary arrangements. **18/077**

**12. To receive update on Railings for School and Parking Issues**

As previously reported by C. Cllr Spratt, this matter is now being dealt with by NCC. **18/078**

**13. To receive update on repair of Noticeboard**

Cllr Maginn reported that this task is still in hand. **18/079**

**14. To agree purchase of Digital Door Lock**

Cllr Manning reported that the RCC have decided not to proceed with this due to the frequency of users making this method unpractical. This matter will be agreed and resolved by the RCC. **18/080**

**15. To receive items for the next Agenda and confirm the date and time of the next full Parish Council Meeting**

Next Meeting is agreed for 16<sup>th</sup> January 2019 at 6.30pm

Agenda Items

NPTS Invoice £

Repair of Village Sign

Resignation of Cllr B Gulliver

PKF Littlejohn Potential Costs incurred

Response to MO Letter

Tops Garden Service Contract Renewal

May Election Form

2 x Insurance Policies

Barclays Bank Form

Preparing Budget and Setting Precept

**18/081**

The Chairman thanked everyone for attending and closed the meeting at 20.15pm.

**Next Meeting: Wednesday 16<sup>th</sup> January 2019 – 7pm, Village Hall Tacolneston.**

Signed:

B Spratt

Date:

16.1.2019

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