

# TACOLNESTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Tacolneston Parish Council on  
Wednesday 10<sup>th</sup> February 2021 at 7.00pm Via Zoom

Present: Chairman: Cllr McClenning, Cllr Gulliver, Cllr Darrell, Cllr Hooper. Cllr Pincher, Cllr Taylor.

Clerk/RFO – Sue Bunn. CCllr Spratt. 2 member of the public.

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1. To consider accepting apologies for absence. None received from members of the Parish Council. D.Cllr Duffin sent his apologies.
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed. Cllr Darrell Item 5c. Item 7.2 Item 13.
3. Public Participation
  - a) Reports on matters of interest to the Parish from the District and County Councillors and Tree Warden. CCllr Spratt reported that the grubbs had been cleaned out at the side of the roads. Water cleared off Storeys Corner. He is disappointed with the County Councils budget increase. The Tree Warden reported that the lime trees, on the Bleach had been crown lifted and that a resident had called upon his opinion with regard to ash trees on their land.
  - b) Members of the public to raise matters of concern. A member of the public highlighted their concern with Planning application 2021 / 0191 these being, Over development of the site, no footpath on that side of the B1113 and no crossing point, impact of additional houses on the North End of the village and the conservation area. Planning application 2021 / 0205 and 0206, concerns over the annex being attached to a listed building and that the plans are unclear.
4. To approve and sign the minutes of the ordinary parish council meeting held on the 12<sup>th</sup> January 2021. Proposed Cllr Darrell. Seconded Cllr Gulliver. All in favour.
5. Matters arising from previous meetings.
  - a) Village Sign Update. Should be finished in March.
  - b) Phone box adoption update. Item 10.
  - c) Trod path. As a separate item.
6. Finances
  - a) To note current balances. £7769.00
  - b) To approve the following payments. Proposed Cllr Darrell. Seconded Cllr Pincher. All in favour.

Signed:  
2021/03



Date:

17-3-21

## TACOLNESTON PARISH COUNCIL

Payee	Detail	Nett	VAT	Gross
FM Bunn	Wages for January 2021 (bank transfer)	£285.25		£285.25
FM Bunn	Expenses including home working and mileage and stamps	£25.35		£25.35

7. To Discuss Planning Applications Received and decide on action to be taken.
  - a. To note the proposed date for public consultation for South Norfolk Councils Village Cluster Housing Allocation Plan (VCHAP). Nothing to report.
  - b. 2021/0191 Austhorpe House Nursing Home Norwich Road Fornsett St Peter Norfolk NR16 1LG. Following discussion concerns were raised about the following, Lack of footpath and crossing. Driveways onto Common Road. Clerk to submit comment supporting the application but raising concerns about the lack of footpaths and parking / driveways.
  - c. 2021/0205 and 0206 Replacement annexe in place of existing barn, which has been approved for demolition. (Planning Application Reference: 2018/2840) Land At 59 Norwich Road Tacolneston NR16 1BY. Defer; respond by email once the Clerk has reissued the details of the application.
8. To approve the specification for tendering for grass cutting services and set a time frame. Tenders to be back by the 5<sup>th</sup> March 21. Proposed Cllr Hooper, Seconded Cllr Darrell. Mr. Spratt thanked the Parish Council for their on going commitment to cutting the churchyard.
9. Highway matters. Parking at Pelican Row. Deferred.
10. Approve the signing of the contract from BT to adopt the Phone Box. Chase previous commitment from BT to repair the box prior to signing the contract. If no response back or unsatisfactory response sign contract at the end of February 2021. Proposed Cllr Gulliver. Seconded Cllr Darrell.
11. Burnt out digger next to footpath. To discuss and decide on action to be taken. Cllr Hooper ascertained that the digger is now owned by the insurance company, the ground is too wet to move the digger at the moment. Clerk to write to Land Owner requesting the details of the insurer. Digger to be placed on agenda under matters arising so that it can be chased at a later date if required.
12. To discuss the No Football sign on the MUGA fencing and possible removal. Cllr

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Pincher requested that the signs be taken down and new respect signs to be put up in their place. All in favour.

13. Trod Path. Working Group update. Aim: Path from the school to the Church. Investigation into works costs show that a roadside path would be cost prohibitive, using the existing footpaths and linking up with a short stretch of trod path on the verge by the church is the more affordable option. Could possibly be a Parish Partnership scheme with 50% funding applied from Norfolk County Council.
  14. Clerks report. S137 for 21-22 is £8.41 per registered voter. AGAR training for Cllrs 17.03.2021 10am- 1pm.
  15. Correspondence received.
  16. Adoption of the revised Training Policy. Proposed Cllr Darrell. Seconded Cllr Gulliver.
  17. To accept the resignation of the Clerk and approve action moving forward. The Clerk was thanked. Her last day will be 26.02.21. Advert to be placed with NALC and Norfolk PTS. Cllr Taylor to oversee job advertisement. Cllr Darrell and Taylor to act as Temporary Clerk & RFO in the short term.
  18. Public Participation. A member of the public raised concerns about the Well on Hall Road, the cover has rotted through. The Clerk is to write to the owners highlighting the problem.
  19. To set the date and time of the next Parish Council meeting and accept items for the agenda. 10th March 2021 at 7.00pm via ZOOM.
- The public were asked to leave due to a confidential matter being discussed.
20. Analysis of the events and issues which led to the complaint against TPC. Cllr Gulliver summarised the findings, it has given the Council the opportunity to review the policies concerned. The following policies will be reviewed; Communication Policy, Bullying and Harassment Policy and Standing Orders.
  21. The establishment of a TPC communication subcommittee. Cllr McClenning proposed that the subcommittee be set up with the following members Cllrs, Darrell, Gulliver, Pincher and Taylor.

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