

# **TACOLNESTON PARISH COUNCIL**

PARISH CLERK: Sue Bunn, Tacolneston & Forncett Recreation Centre, West Way, Tacolneston, Norwich. NR16 1BZ  
Tel 07748964493 Email : tacolneston-pc-clerk@outlook.com

## **A Meeting of Tacolneston Parish Council**

### **Acting in its capacity as Trustee of the Tacolneston & Forncett Recreation Association (TAFRA)**

**will be held in The Woodlands Club on Tuesday 18<sup>th</sup>  
June 2019 at 7.30 p.m. Following the Parish Council  
Meeting.**

### **Agenda**

- 1) To consider accepting apologies for absence.
- 2) To receive declarations of interest and requests for dispensations (previously notified to the clerk) from members on any items to be discussed
- 3) To approve the minutes from the meeting of 17<sup>th</sup> April 2018.
- 4) Items Deferred from previous meetings.
  - a) Tree felling
  - b) Car Park repairs
  - c) Insurance
  - d) Constitution
  - e) Land Registry
  - f) Clearing of Parish Council documents from upstairs at the Recreation Centre
  - g) Ownership of sheds
- 5) To receive a report from the Recreation Centre Committee. Discuss whether the existing committee is prepared to continue or if a new committee needs to be formed and approve this. To ensure that the Recreation Centre can continue to operate.
- 6) To discuss and approve adding a TAFRA page to the Parish Council website.
- 7) To discuss and approve setting up a working group to better understand the roles of the Parish Council as the Sole Trustee, to understand the Constitution, Ownership and Insurance liability.
- 8) To discuss the frequency of the meetings and decide on a schedule moving forward.
- 9) Finance:
  - a) The Sole Trustee Only : TAFRA Account.
  - b) Recreation Centre Committee. Unity Trust Account.
  - c) To appoint new cheque signatories for the Barclays account.
  - d) To appoint new cheque signatories for the Unity Trust Account.
  - e) To discuss transferring the MUGA and the Play Equipment from the Parish Council asset register to the TAFRA asset register.
  - f) Payment of Outstanding Bills/Invoices

Payee	Detail	Net	VAT	Total
S Manning	Postage and lock	67.12		67.12
Total				67.12

10) Confirm the date and time of the next meeting and any items for the Agenda.

Signed: *Sue Bunn* on 13<sup>th</sup> June 2019

**Only business relating to TAFRA may be discussed at this meeting**

This is a public meeting and all members of the public are welcome to attend – but may only speak with the permission of the Chairman.

DRAFT