

# TACOLNESTON PARISH COUNCIL

Mrs. Hellen G. Hammond, Tacolneston Parish Council,  
Westway, Tacolneston NR16 1BZ  
Parish Clerk email address: [tacolneston-pc-clerk@outlook.com](mailto:tacolneston-pc-clerk@outlook.com)

An Extraordinary Meeting of Tacolneston Parish Council  
will be held in the Committee Room of Tacolneston Village Hall  
on Wednesday 11th April at 7pm

The undersigned councillors called on the 21st March for an additional meeting to be held in public within seven days. The chairman has not called a meeting and as is legally prescribed in our Standing Orders, No6 (b), the undersigned councillors now convene an Extraordinary Meeting of the Council to be held as above.

The meeting will be in order for the council to correct and approve if necessary the sets of parish council minutes that were either lost or not correctly signed at the meetings concerned.

The substituted minutes currently on the Tacolneston Parish Council web site, dated so as to suggest that they were the original minutes were not signed with the proper authority of Tacolneston Parish Council. At least one set of minutes is known to be incorrect.

Where needed film evidence will be made available and all minutes will have a caveat placed on them advising that in so far as is possible these do reflect the original minutes though this cannot be guaranteed.

## AGENDA

- 1) To consider accepting apologies for absence
- 2) To elect, if necessary, a chairman for the meeting
- 3) To consider the minutes which had either been mislaid or not properly signed and dated as required as confirmed by the previous acting clerk together with any other minutes that may be incorrect.
- 4) To agree amendments to each set of minutes as required
- 5) To approve each set of minutes and for the chairman to sign and date each set.
- 6) To arrange for the new minutes to be substituted on the web site and the old ones to be destroyed.

*R A McGlenning 6/4/18*

*Karen Darrell 6/4/18*