

# TACOLNESTON PARISH COUNCIL

## Minutes of the Annual Meeting of Tacolneston Parish Council held at Tacolneston Village Hall on Wednesday 8<sup>th</sup> May 2024 at 7pm.

Present: Cllrs L. Pincher (Chairperson), B Gulliver (Vice-chairperson), P Butcher,  
K. Darrell, S Langley and B Spratt.  
Parish Clerk/RFO: D. Wickham  
County Cllr C Rowett and 3 members of the public.

- |   | Minute Ref: |
|---|-------------|
| 1. <b>To elect a Chairperson for the forthcoming year.</b><br>Cllr Darrell nominated Cllr Pincher. This nomination was seconded by Cllr Gulliver and unanimously agreed. Cllr Pincher accepted the nomination and signed the appropriate declaration.   | 24/037      |
| 2. <b>To elect a Vice-Chairperson for the forthcoming year.</b><br>Cllr Darrell nominated Cllr Gulliver. This nomination was seconded by Cllr Pincher and unanimously agreed. Cllr Gulliver accepted the nomination.  | 24/038      |
| 3. <b>To consider approving any apologies for absence.</b><br>Apologies were received from Cllr Hayward (holiday). The Council <b>Resolved</b> to approve the apology.  | 24/039      |
| 4. <b>To receive declarations of interest on any items to be discussed.</b><br>There were none.   | 24/040      |
| 5. <b>Public Participation.</b><br>a) A report from District Cllr Carsok was circulated to the Council prior to the meeting.<br>County Cllr Rowett submitted a written report to the Council prior to the meeting. The flashing lights outside the school may need to be replaced as they were now outdated. Cllr Spratt questioned why the National Grid cables could not be laid underground to avoid the need for pylons.<br>b) A member of the public noted that it would be much easier to repair or replace cables if they were laid underground. | 24/041      |
| 6. <b>To approve and sign the minutes of the Parish Council meeting held on 13<sup>th</sup> March 2024.</b><br>Having been circulated to the council prior to the meeting, it was unanimously <b>Resolved</b> that the minutes were approved as a correct record.   | 24/042      |
| 7. <b>To receive any updates from the Media and Communication Working Group.</b><br>There were none.  | 24/043      |
| 8. <b>To receive any updates from the Pylons Working Group.</b><br>Cllr Langley reported that the final consultation was ongoing. It was agreed that an offshore network was the best option with underground cabling the second-best option. The Essex Suffolk Norfolk Pylons Facebook Group was doing a great job with the media and public relations. Cllr Gulliver thanked Cllr Langley for her hard work in relation to the Pylons Working Group.  | 24/044      |

Signed:



Date:

10/7/24

9. **To appoint Council representative(s) to the TAFRA Management Committee.** 24/045  
Cllr Butcher was nominated by Cllr Darrell, seconded by Cllr Pincher, and unanimously appointed.
10. **To appoint a Tree Warden.** 24/046  
The Council unanimously **Resolved** to appoint Mr J Darrell as Tree Warden and thanked him in his absence for his endeavours. Cllr Spratt also thanked the Tree Warden for the new trees in the churchyard.
11. **To review arrangements for delegation to the Clerk.** 24/047  
It was unanimously **Resolved** that, where it had not been possible to obtain any necessary extension from the District Council to allow a planning application to be considered at the next Council Meeting, the Clerk would, having consulted with the Council, make the necessary response or convene an extraordinary meeting of the Council.
12. **To identify any training opportunities.** 24/048  
There were none.
13. **Planning Applications:** 24/049  
  
2024/1177: 4 Dovedale Road, Tacolneston, Norfolk, NR16 1BS.  
Proposal: Rear extension.  
The Council had no comments to make in relation to this application.
14. **Financial matters.** 24/050  
a) The bank reconciliation was reviewed and approved.  
b) The Internal Auditor's report for the year ending 31<sup>st</sup> March 2024 was considered and noted.  
c) The accounts for the year ending 31<sup>st</sup> March 2024 were agreed.  
d) The Council **Resolved** to exempt itself from an external audit for the year ending 31<sup>st</sup> March 2024.  
e) The Council considered the assertions on, and completed, the Annual Governance Statement 2023/24 and authorised the Clerk and Chairperson to sign the form.  
f) The Council considered and approved the Accounting Statement 2023/24 and authorised the Chairperson to sign the form.  
g) Following receipt of the relevant invoices the following payments were approved:

Payee	Detail	Net	Vat	Gross
D Wickham	Expenses March & April	£81.00		£81.00
D Wickham	Clerk's Salary May	£325.90*		£325.90
HMRC	Clerk's PAYE May	£81.60		£81.60
D Wickham	Clerk's Salary June	£326.10		£326.10
HMRC	Clerk's PAYE June	£81.40		£81.40
Clear Councils	Insurance Renewal 2024/25	£751.62		£751.62
TAFRA	Hall Hire 13.03.24	£16.00		£16.00
R Goreham	Internal Audit 2023/24	£70.00		£70.00
NALC	Annual Subscription 24/25	£231.61		£231.61

\*Includes one pay point increase following annual review.

Signed:



Date:

10/7/24

15. **To consider applying for a solar panel and electric vehicle charging point grant.** 24/051  
Cllr Butcher had attended a South Norfolk Council (SNC) webinar – grants were available for two EV charging points (£10,000) and solar panels (£10,000). There would be no cost to the Council, any surplus electricity could be sold back to the National Grid, and SNC would maintain the equipment. The Council could gift the equipment to TAFRA. The Council **Resolved** by a majority to authorise Cllr Butcher to proceed with the application after checking the small print.
16. **Public Participation.** 24/052  
There was none.
17. **To confirm the date of the next Parish Council meeting as Wednesday 10<sup>th</sup> July 2024 at 7pm.** 24/053  
This was confirmed.

The meeting ended at 8pm

Signed:



Date:

10/7/24