

TACOLNESTON PARISH COUNCIL

PARISH CLERK: Sue Bunn. Tacolneston Recreation Centre, West Way, Tacolneston, Norwich.NR16 1BZ
Tel 07748 964493 Email: tacolneston-pc-clerk@outlook.com

**An Ordinary Meeting of Tacolneston Parish Council will be held in The Woodlands Club, Norwich Road, Tacolneston. NR16 1AL on
Tuesday 12th November 2019. 7.30pm.
All councillors are summoned to attend.**

The press and public are welcome and are able to address the Council during the Public Participation.
However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To consider accepting apologies for absence
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors, Tree Warden and Footpath Warden
 - b) Members of the public to raise matters of concern
4. To approve and sign the minutes of the meeting held on the 27th MARCH 2019
5. To approve and sign the minutes of the ordinary parish council meeting held on the 8th October 2019.
6. Matters deferred from previous meetings.
 - a) Village Sign Update.
 - b) Grass cutting contract
 - c) Footpath Maps availability
7. To discuss projects that require funding arising from the public meeting held on the 26th October 2019.
8. To acknowledge receipt of a valid request for an election to fill the current vacancy and authorise the production of polling cards.
9. To approve payment of Calor Gas bill on behalf of TAFRA due lack of cheque signatories. Funds to be refunded when issue resolved.
10. Finances
 - a) To note current Balances
 - b) To set the budget for the financial year 2020-2021
 - c) To set the precept for the financial year 2020-2021
 - d) To complete the annual CIL return
 - e) To agree a donation to the Royal British Legion under section 137 of £50.
 - f) Approve the following payments

Payee	Detail	Nett	VAT	Gross
Mrs FM Bunn	Clerks wages Oct (Bank transfer)	285.25		285.25

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Mrs FM Bunn	Expenses home working costs, mileage. September	£17.35		£17.35
TOPS Garden Services	Grass Cutting	£231.45	£46.29	£277.74
Woodland Club	Hall Hire	£20.00		£20.00
Mr Wilde	Footpath Warden reimburse fuel costs.	£5.62		£5.62
Gowise Printers	Leaflet for the Budget meeting leaflet drop	£15.00		£15.00
Calor Gas	Gas for Recreation Centre to be reimbursed by TAFRA at a later date	414.21		414.21

11. To Discuss Planning Applications Received.

9.1 Application FUL/2019/0010. Double Banks Farm, Old Buckenham Road, Carleton Rode, NR16 1NH. Change of use of existing waste processing/composting facility including in-vessel composting to an HCI (Household, Commercial and Industrial) waste processing and recycling facility to produce RDF (Refuse Derived Fuel) and SRF (Solid Recovered Fuel) grade material. To be decided by Norfolk County Council.

Documents at <http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=FUL/2019/0010>

12. To note that the Footpath Warden has retired and to discuss appointing someone new and storage of the equipment.
13. To review the following policies: Complaints Policy, Communications Protocol, Media Policy and Equal Opportunities Policy.
14. Correspondence received.
15. Public Participation.
16. To set the date and time of the next Parish Council meeting and except items for the agenda.

Signed: *Sue Bunn*

Date: 7th November 2019