

## **TACOLNESTON PARISH COUNCIL**

PARISH CLERK: Hellen Hammond, Tacolneston Parish Council, Tacolneston & Forncett Recreation Centre, West Way,  
Tacolneston, Norwich. NR16 1BZ

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### **A Meeting of Tacolneston Parish Council will be held in Tacolneston Village Hall on Wednesday 16th January 2019 at 7pm. All councillors are summoned to attend.**

The press and public are welcome and are able to address the Council during the Public Participation.  
However, the law does not permit members of the press and public to take part in debates.

### **Agenda**

1. To consider accepting apologies for absence
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed
3. To confirm and accept the minutes of the meeting held on 21<sup>st</sup> November 2018
4. Public Participation
  - i. District Councillor Report
  - ii. County Councillor Report
  - iii. Open to the Public
5. To receive the Clerk's report
  - a) Appoint 2<sup>nd</sup> person access to Website
6. To receive the RFO's report
  - a) Bank Balances
  - b) Closure of Unity Trust Bank Account
  - c) Appoint new Financial Control Officer
  - d) Propose the Budget and Precept for 2019/20
  - e) Approve the Payment of the following:

Tops Garden Service	October Invoice	£231.45	£46.29	£277.74
Parish Clerk	November Wages	£279.67		£279.67
Parish Clerk	November Expenses	£ 4.05		£ 4.05
Parish Clerk	December Wages	£136.98		£136.98
Parish Clerk	December Expenses	£ 4.05		£ 4.05
SNDC	Dog Bin Invoice	£500.00	£100.00	£600.00
NPTS	Grievance Advice Invoice	£301.12		£301.12
TAFRA	Hall Hire Invoice Q2	£ 80.00		£ 80.00
TAFRA	Hall Hire Invoice Q3	£ 60.00		£ 60.00
TAFRA	Hall Hire Invoice Q4	£100.00		£100.00
B&Q	Reimburse S. Manning	£ 40.72	£ 8.14	£ 48.86
	<b>TOTAL</b>	<b>£1738.04</b>	<b>£154.43</b>	<b>£1892.47</b>

7. Planning Application 2018/2840
8. To receive and consider correspondence
9. Consider response to Monitoring Officer Letter received and circulated 29/10/18
10. To discuss and agree Contractor for Tree Felling on Field boundary
11. Agree proposal for repair of Village Sign
12. Update on Railings for School, Parking and Speeding Issues
13. Cllr Manning – Update on Defibrillator Training and Meeting with School
14. Discuss and agree Donation to Citizens Advice Bureau

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### 15. Insurance Policies

- i) Propose quotes obtained from both Companies
- ii) Reimburse payment of £657.77 to reimburse RCC for policy renewal paid
- iii) Request confirmation from Mr J Pennell of monies owed to Mr J Pennell for Insurance Premiums previously paid

### 16. To consider what action to take to ensure that Councillor's follow agreed Procedures and what action to take when a Councillor does not

### 17. Discuss Resignation Letter received from B. Gulliver

### 18. Cllr Cleary concerns regarding email correspondence received to the Council, and potential costs incurred from PKF Littlejohn

### 19. Cllr Cleary requests clarification regarding "The Register of Members Interests"

### 20. To receive items for the next Agenda and confirm the date and time of the next full Parish Council Meeting

### 21. Any Other Business

Signed: *H Hammond* on 8<sup>th</sup> January 2019