

# **TACOLNESTON PARISH COUNCIL**

## **Minutes of the Ordinary Meeting of Tacolneston Parish Council on Wednesday 13<sup>th</sup> January 2021 at 7.00pm Via Zoom**

Present: Chairman Cllr McClenning, Cllr Gulliver, Cllr Darrell, Cllr Hooper. Cllr Pincher, Cllr Hooper.

Clerk/RFO – Sue Bunn. CCllr Spratt. DCllr Duffin. 1 member of the public.

- 
1. To consider accepting apologies for absence. None received.
  2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed. Cllr Darrell Item 15.
  3. Public Participation
    - a) Reports on matters of interest to the Parish from the District and County Councillors and Tree Warden. CCllr Spratt reported that Tacolneston School has had no cases of Covid to date and they are coping well with the restrictions, they have a number of Key Worker children on site and are supporting home schooling for the rest. There were no serious floods in the village before Christmas. The drainage chambers at the Hall road junction are due to be cleaned out. CCllr Spratt left the meeting at 19.10. Mr Darrell (Tree Warden) reported that South Norfolk Council has given permission for the 2 Lime trees on the Bleach to be crown lifted. DCllr Duffin arrived 19.32 and reported that a number of properties in his area had been flooded out before Christmas but luckily none in Tacolneston. Following the new lock down the Help Hub is even busier with more people being unable to feed their families. There is a feeling that some members of the public are bending the rules and not taking it seriously.
    - b) Members of the public to raise matters of concern. None.
  4. To approve and sign the minutes of the ordinary parish council meeting held on the 8<sup>th</sup> December 2020. Proposed Cllr Darrell. Seconded Cllr Pincher. Approved by all
  5. Matters arising from previous meetings.
    - a) Village Sign Update. Cllr Darrell is waiting for a response back.
    - b) Phone box adoption update. Item 9.
    - c) Internet Banking Update. Defer.
    - d) Bank Signatories. Defer.
    - e) Trod Path. Cllr Hooper presented a map of proposed routes and a report (Appendix 1) which identify the proposed routes and how to proceed. A date is to be set for a Working Group meeting of Cllrs Hooper, Gowing, Gulliver and Taylor.
    - f) Defibrillator. Cllr Taylor reported that the Defibrillator is now back in service with the Ambulance service. Cllr Taylor was thanked for her efforts to bring this back on line.

Cllr McClenning took the Chair.

### 6. Finances

- a) To note current balances. £14628.00 (£8054.00 approves expenditure leaving £6574)

Signed:

Date:

Page 1 of 3

2020/08

## **TACOLNESTON PARISH COUNCIL**

- b) To approve the budget for 2021/2022 (Appendix 2) Proposed Cllr Darrell. Seconded Cllr Pincher. All in favour.
- c) To set the precept for 2021/2022. Cllr Hooper proposed that the precept be set at £18000 for the coming year. Seconded by Cllr Darrell. 4 in favour.
- d) Approve the following payments. Proposed Cllr Hooper. Seconded Cllr Darrell. All in favour.

Payee	Detail	Nett	VAT	Gross
FM Bunn	Wages for Dec 2020 (bank transfer)	£285.25		£285.25
FM Bunn	Expenses including home working and mileage and stamps	£25.35		£25.35
Evolve Electrical Services	Electrical Survey at Village Hall	£216		£216

- 7. To Discuss Planning Applications Received and decide on action to be taken.
  - a. To note the proposed date for public consultation for South Norfolk Councils Village Cluster Housing Allocation Plan (VCHAP). Nothing to report.
  - b. 2020/2004 | Internal and external alterations to dwelling, including erection of new garage to front. | 108 Norwich Road Tacolneston NR16 1AL (Amended). No Comment.
  - c. FUL/2019/0010 Change of use of existing waste processing/composting facility including in-vessel composting to an HCI (Household, Commercial and Industrial) waste processing and recycling facility to produce RDF (Refuse Derived Fuel) and SRF (Solid Recovered Fuel) grade material. Double Bank Farm, Old Buckenham Road, Carleton Rode. NR16 1NH. Clerk to respond asking for refusal due to increase in HGV traffic, concerns over pollution, vibrations from HGV's.
- 8. Highways Matters.
  - a. Parking outside Pelican Row. Item 18.
- 9. Approve the signing of the contract from BT to adopt the Phone box. Clerk to contact BT to ask if they will honour an earlier commitment to repair the door. Cllr Pincher proposed that we ask about the door repair but agree to sign the contract once we have received an answer back. Seconded Cllr Darrell. All in favour.
- 10. To discuss Public Sector Mapping Licence and approve any costs. Cllr Hooper confirmed that the Parish Council already has a licence. Cllr Hooper is the point of contact for the Ordnance Survey. The licence allows the Parish Council access to £1000 of free maps. There is no charge for the licence. Cllr Hooper asked to pass the login details to the Clerk.
- 11. Clerks report. Clerk now home schooling but will endeavour to respond promptly.

Signed:

Date:

Page 2 of 3

2020/08

## **TACOLNESTON PARISH COUNCIL**

12. Good Neighbour Group report. Cllr Hooper reported that the group has benn up and running for a month. South Norfolk Help Hub and NCC Community Team are aware of the group. The phone is manned on a rota. Cllr Pincher acknowledged the work being done by the group.
13. Village Hall Report. The Hall remains closed at the moment. The electrical survey has been carried out.
14. Correspondence received.
  - a. PCC Budget Consultation.
15. To approve the specification for tendering for grass cutting services and set a time frame. Cllr Hooper was thanked for his work on the specification. It will be forwarded to the Clerk.
16. Public Participation. None
17. To set the date and time of the next Parish Council meeting and accept items for the agenda. Next meeting to be held 10<sup>th</sup> February 2021, 7.00pm via Zoom.  
The public asked to leave the meeting.
18. To approve a response to a letter of complaint against the Council. Following discussion Clerk to respond apologising for any offence caused. Draft to be forwarded to all Councillors by 14<sup>th</sup> January for approval.

Signed:

Date:

Page 3 of 3

2020/08