

TACOLNESTON PARISH COUNCIL

The Annual Meeting of Tacolneston Parish Council will be held at Tacolneston Village Hall on **Wednesday 8th May 2024** at 7.00pm.

All councillors are summonsed to attend.

The press and public are welcome and are able to address the Council during the Public Participation section. However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To elect a Chairperson for the forthcoming year.
2. To elect a Vice-Chairperson for the forthcoming year.
3. To consider approving any apologies for absence
4. To receive declarations of interest on any items to be discussed.
5. Public Participation:
 - a) Reports on any matters of interest to the Parish from the District and County Councillors.
 - b) Members of the public to raise any matters of concern.
6. To approve and sign the minutes of the Parish Council meeting held on 13th March 2024.
7. To receive any updates from the Media and Communications Working Group.
8. To receive any updates from the Pylons Working Group.
9. To appoint Council representatives to the TAFRA Management Committee.
10. To appoint a Tree Warden.
11. To renew arrangements for delegation to the Clerk.
12. To identify any training opportunities.
13. Planning applications:

2024/1177: : 4 Dovedale Road Tacolneston Norfolk NR16 1BS.
Proposal: Rear extension.
14. Financial matters:
 - a) To review the bank reconciliation.
 - b) To consider the Internal Auditor's report for the year ending 31st March 2024.
 - c) To agree the accounts for the year ending 31st March 2024.
 - d) To consider whether to exempt the Council from an external audit.
 - e) To consider the assertions on, and complete, the Annual Governance Statement 2023/24 and authorise the Clerk and Chairperson to sign the form.
 - f) To consider and approve the Accounting Statement 2023/24 and authorise the Chairperson to sign the form.
 - g) To approve the payment of the following invoices:

<i>Payee</i>	<i>Detail</i>	<i>Net Cost</i>	<i>Vat</i>	<i>Gross cost</i>
D Wickham	Clerk's Expenses March & April	£81.00		£81.00
D Wickham	Clerk's Salary May	£325.90*		£325.90
HMRC	Clerk's PAYE May	£81.60		£81.60
D Wickham	Clerk's Salary June	£326.10		£326.10
HMRC	Clerk's PAYE June	£81.40		£81.40
Clear Councils	Insurance Renewal 2024/25	£751.62		£751.62
TAFRA	Hall Hire 13/03/24	£16.00		£16.00
Robin Goreham	Internal Audit 2023/24	£70.00		£70.00
NALC	Annual Subscription 2024/25	£231.61		£231.61

*Includes 1 pay point increase following annual review.

15. To consider applying for a solar panel and electric vehicle charging point grant.

16. Public Participation.

17. To confirm the date of the next Parish Council Meeting as Wednesday 10th July 2024 at 7pm.

Signed: *Dan Wickham*
Parish Clerk

Date: 1st May 2024.