

# TACOLNESTON PARISH COUNCIL

## Minutes of the ordinary meeting of Tacolneston Parish Council held at Tacolneston Village Hall on Wednesday 8<sup>th</sup> November 2023 at 7pm.

Present: Cllrs L. Pincher (Chair), K. Darrell, S. Langley, B. Spratt, P. Butcher and D. Hayward.  
Parish Clerk/RFO: D. Wickham  
County Councillor C Rowett & 4 members of the public.

- |   | Minute Ref No: |
|---|----------------|
| 1. <b>To consider approving any apologies for absence.</b><br>There were none. Cllr Gulliver was absent.  | 23/084         |
| 2. <b>To receive any declarations of interest and dispensation requests on any items to be discussed.</b><br>Cllr Darrell declared an interest in item 9 and would not participate in any discussion.   | 23/085         |
| 3. <b>Public Participation.</b><br>a) A report from County Cllr Rowett had been circulated to the Council prior to the meeting. Flooding issues on the B1113 had been reported to Norfolk County Council (NCC) via the online portal. The ditch near Hilltop Farm was not coping with flood water – Cllr Hayward offered to report this to NCC. The public consultation in relation to NCC’s budget shortfall was ongoing. Cllr Spratt was unhappy about the prospect of council tax bills increasing due to the budget shortfall.<br>b) It was confirmed that the Flexibus service was provided by NCC. Members of the public reported that the service only ran as far as Bunwell, and did not serve Tacolneston, meaning residents without their own transport were suffering. County Cllr Rowett offered to look into the matter and report back. The Tree Warden had ordered fruit trees and asked for somebody to clear the area where they were due to be planted. | 23/086         |
| 4. <b>To approve and sign the minutes of the ordinary Parish Council meeting held on 13<sup>th</sup> September 2023.</b><br>Having been circulated to the Council prior to the meeting, it was <b>Resolved</b> that the minutes were approved as a correct record.<br>Cllrs Pincher and Spratt had tidied-up the bus shelter. Cllr Darrell and the Tree Warden were thanked for paying for the grass verge to be cut.   | 23/087         |
| 5. <b>To receive any updates from the Media and Communication Working Group.</b><br>There were none.  | 23/088         |
| 6. <b>To receive any updates from the Pylons Working Group.</b><br>There were none.   | 23/089         |

Signed:



Date:

10/11/24

7. **To adopt the 2023 Freedom of Information Policy and Data Protection Policy.** 23/090  
 Cllr Darrell proposed the policies be adopted. This was seconded by Cllr Pincher and duly **Resolved** by the Council.

8. **Financial matters.** 23/091  
 a) The bank reconciliation was reviewed and approved.  
 b) Following receipt of the relevant invoices these payments were approved:

Payee	Detail	Ne	VAT	Gross
D Wickham	Sept & Oct Expenses	£86.00		£86.00
D Wickham	Clerk's Salary November	£300.30		£300.30
HMRC	PAYE November	£75.20		£75.20
D Wickham	Clerk's Salary December	£300.50		£300.50
HMRC	PAYE December	£75.00		£75.00
ICO	Annual Data Protection Fee	£40.00		£40.00
Ribbonsdale Nurseries	Grounds Maintenance 2023	£2000.00	£400.00	£2400.00

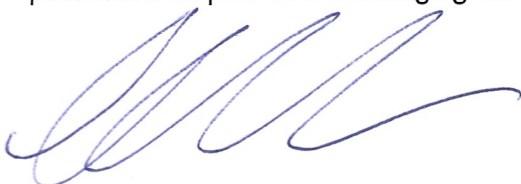
9. **To discuss the purchase of a Remembrance Day wreath.** 23/092  
 Cllr Pincher proposed the Council purchase a wreath costing up to £25.00 for the Remembrance Day service. The Council **Resolved** to fund this and Cllr Spratt offered to arrange the purchase.

10. **To consider the purchase of a replacement SAM2 battery.** 23/093  
 The SAM2 volunteer was thanked by the Council for his hard work managing the speed device in the village. The battery was not maintaining an electrical charge and needed to be replaced. The Council **Resolved** to purchase a replacement.

11. **To consider any planning applications received since the publication of the agenda.** 23/094  
 There were none.

12. **To discuss school road safety issues.** 23/095  
 Cllr Hayward reported that a trod footpath and flashing 20 MPH signs would alleviate the issue of road safety outside the school at pick-up and drop-off times. The school already had the flashing signs, but nobody knew where the control panel to correct the timings was located. The Highway Engineer was aware of the problem. Cllr Spratt proposed looking into funding for a trod path and a majority of the Council agreed.  
 County Cllr Rowett would put a marker down with NCC Highways in relation to possible funding via the Parish Partnership Scheme and Road Safety Community Fund.  
 Cllr Darrell questioned what had happened to the proposed 'in and out' lane outside the school, noting that this would reduce the number of cars needing to park in the vicinity. Cllr Langley believed the school committee was of the opinion that this idea was not feasible. Cllr Hayward offered to discuss the potential trod path and flashing lights with NCC Highways.

Signed:



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13. **To consider how to spend the £220 Litter Pick Prize.** 23/096  
Following a suggestion from Cllr Darrell, the Council **Resolved** to purchase its own litter picks and high-viz vests, with any surplus funds being donated to the Tacolneston and Forncett Recreation Association (TAFRA).
14. **To discuss the need to appoint a Clerk to the Knipe/Boileau charities.** 23/097  
Following the meeting it was accepted that the responsibility to appoint a clerk falls upon the trustees of the charity and not the Council.
15. **To agree the 2024 Parish Council meeting dates.** 23/098  
The Council **Resolved** not to host an Annual Parish Meeting and to hold Parish Council meetings on the following dates:  
Wednesday 10<sup>th</sup> January 2024  
Wednesday 13<sup>th</sup> March 2024  
Wednesday 8<sup>th</sup> May 2024 (Annual Parish Council Meeting)  
Wednesday 10<sup>th</sup> July 2024  
Wednesday 11<sup>th</sup> September 2024  
Wednesday 13<sup>th</sup> November 2024
16. **To consider any grant applications to be submitted.** 23/099  
Cllr Butcher had been liaising with District Cllr Carsok in relation to the Pride in Place grant scheme. A local architect had been asked to draw-up plans for new village hall toilets. Any application for funding of the toilets under the scheme would need to be made by TAFRA, with the Parish Council being asked to fund TAFRA's share of the costs in due course.
17. **Public Participation.** 23/100  
There was none.
18. **To confirm the date of the next Parish Council meeting as 10<sup>th</sup> January 2024 at 7pm.** 23/101  
Agreed

The meeting ended at 8.29pm

Signed:



Date:

10/11/24