

TACOLNESTON PARISH COUNCIL

PARISH CLERK: Sue Bunn. Tacolneston Recreation Centre, West Way, Tacolneston, Norwich.NR16 1BZ
Tel 07748 964493 Email: tacolneston-pc-clerk@outlook.com

**An Ordinary Meeting of Tacolneston Parish Council will be held Via ZOOM on
Wednesday 21st October 2020 at 7.00pm.
All councillors are summoned to attend.**

Zoom Meeting link.

<https://us02web.zoom.us/j/83576970971?pwd=dXF1aDE1U1hUR3J2VkduK0FWdFRKdz09>

Meeting ID: 835 7697 0971

Passcode: 552940

The press and public are welcome and are able to address the Council during the Public Participation.
However, the law does not permit members of the press and public to take part in debates.

AGENDA

1. To consider accepting apologies for absence.
2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed.
3. Public Participation
 - a) Reports on matters of interest to the Parish from the District and County Councillors and Tree Warden.
 - b) Members of the public to raise matters of concern.
4. To approve and sign the minutes of the ordinary parish council meeting held on the 9th September 2020.
5. Matters arising from previous meetings.
 - a) Village Sign Update.
 - b) Phone box adoption update.
 - c) Internet Banking Update.
6. Finances
 - a) To note current balances.
 - b) To approve the setting up 2 new signatories for Barclays Bank.
 - c) To approve setting up a working to group to look at the budget for 2021/2022 and appoint members.
 - d) Approve the following payments

Payee	Detail	Nett	VAT	Gross
FM Bunn	Wages for September 2020 (bank transfer)	£285.25		£285.25
FM Bunn	Expenses including home working and mileage	£25.35		£25.35
Norfolk PTS	Budget Training for more experienced	£132.00		£132.00

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	clerks. Cllr Darrell and Taylor Budget Training			
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7. To Discuss Planning Applications Received and decide on action to be taken.
 - 7.1 2020/1721 2020/1722 | Conversion and extension of existing detached out-building to provide annexe accommodation. | 60 Norwich Road Tacolneston NR16 1BY
 - 7.2 2020/1818 | Proposed single storey extensions and demolition of PVC conservatory and construction of bedroom with en-suite. | 97 Norwich Road Tacolneston NR16 1BP
8. To adopt the Internal Control Policy
9. Highways Matters.
 - 9.1 Parking at the school
 - 9.2 Parking outside Pelican Row.
10. To approve a donation of £50 to the Royal British Legion under S137.
11. To approve the purchase of 2 shelters for the Recreation Field to be situated beside the football pitch.
12. Clerks report.
13. Correspondence received.
 - 13.1 Bleach Letter
 - 13.2 Norfolk PTS Budget Training
 - 13.3 Norfolk Police Newsletr and Scam aware
14. To approve the Parish Council Website hosting a page for the Recreation Centre and hosting a booking diary accessed from the site.
15. To discuss and approve if necessary the tendering for grass cutting services
16. Public Participation.
17. To set the date and time of the next Parish Council meeting and accept items for the agenda.

The public are requested to leave due to HR matters being discussed.

18. Review the Clerks appraisal.

Signed: *Sue Bunn*

Date: 16th October 2020