

# TACOLNESTON PARISH COUNCIL

## Minutes of the ordinary meeting of Tacolneston Parish Council at All Saints Church, Tacolneston on Wednesday 13<sup>th</sup> October 2021 at 7pm.

Present: Cllr B. Gulliver (Chairman), Cllrs K. Darrell, T. Gowing, L. Pincher,  
and E. Taylor.  
Parish Clerk/RFO: D. Wickham  
5 members of the public.

- |   | Minute<br>Ref<br>No: |
|---|----------------------|
| 1. <b>To consider accepting apologies for absence.</b><br>Apologies were received and accepted from Cllrs McClenning and Hooper. The council asked the clerk to convey their best wishes to Cllr Hooper following his ill-health.   | 21/110               |
| 2. <b>To receive declarations of interest on any items to be discussed.</b><br>Cllr Darrell declared an interest in the planning application at item 12.  | 21/111               |
| 3. <b>Public Participation.</b><br>a) District/County Cllr Duffin was unable to attend the meeting due to ill-health, but an email received from him was read to the meeting (attached).<br>b) The issue of speeding and speed limits in the village was raised and discussed. The parishioner was asked to contact Cllr Duffin, at his request, to discuss the matter further. Cllr Pincher noted the council have now purchased a SAM2 device which is in operation in the village to discourage speeding. The issue of vegetation encroaching upon the highway was also discussed – this has been brought to the attention of South Norfolk Council – the clerk will also raise this with the Highways Team. | 21/112               |
| 4. <b>To approve and sign the minutes of the ordinary Parish Council meeting held on 8<sup>th</sup> September 2021.</b><br>Having been circulated to the council prior to the meeting, it was proposed by Cllr Pincher, seconded by Cllr Taylor, and agreed by all that the minutes were approved as a correct record.  | 21/113               |
| 5. <b>To receive the Minutes of the Media and Communication Working Group meeting held on 23rd September 2021.</b><br>No meeting was held as no matters for discussion had arisen.  | 21/114               |
| 6. <b>To consider the need to appoint a new administrator for the Tacolneston Fuel Allotment and Knipe Boileau charities.</b><br>This item was adjourned to the next ordinary meeting.  | 21/115               |

Signed:



Date: 10/11/21

7. **To discuss the issue of parking on the green in McKee Drive.** 21/116  
Cllr Gulliver suggested the Media and Communication Working Group drafts a letter to all residents of McKee Drive in this respect. The clerk had previously contacted Saffron Housing to report cars parked inappropriately at the junction of New Road and will chase them again.
8. **To consider submitting a Parish Partnership Scheme bid.** 21/117  
Cllr Taylor proposed a trod path in the vicinity of the children's play area at the recreation ground. Cllr Gulliver asked Cllrs Taylor and Pincher to gather costings for this before the next meeting. Bus shelters were also discussed, and Cllr Taylor suggested looking into the cost options of these.
9. **To discuss the operation of the SAM2 equipment.** 21/118  
Cllr Gulliver reported that the SAM2 speed detecting equipment is now up-and-running and that two volunteers outside of the parish council had come forward to offer their assistance. Cllrs Gulliver and Pincher will draft a rota for the volunteers. An historic agreement with Ashwellthorpe Parish Council to share a SAM2 device was raised. The clerk had previously been advised by that parish council that there was no current agreement. It was decided not to pursue this avenue, as Tacolneston does not need a second SAM2 device.
10. **To discuss the play area bench replacement.** 21/119  
Cllr Taylor reported that the bench is rusting and cannot be repaired, so TAFRA is asking the parish council for its views on a replacement bench. Once a decision is made, TAFRA may ask the parish council for a financial contribution, or may seek grant-funding. Cllr Gulliver suggested any views be forwarded to the Recreation Centre Committee for consideration.
11. **Financial matters.** 21/120  
a) *Barclays balance:* £25,043.86  
b) Online banking is now operational, but only Cllr Pincher is currently set-up to authorise payments.  
c) Cllr Darrell proposed that the following payments were approved, seconded by Cllr Gowing, and agreed by all:

| Payee          | Detail                | Net      | Vat     | Gross    |
|----------------|-----------------------|----------|---------|----------|
| D Wickham      | Clerk's Sept Salary   | £325.96  |         | £325.96  |
| HMRC           | Clerk's Sept PAYE     | £81.40   |         | £81.40   |
| D Wickham      | Clerk's Sept Expenses | £563.13  | £57.27  | £620.40  |
| NPTS           | CiLCA Training        | £236.00  |         | £236.00  |
| Woodland Club  | Venue Hire            | £25.00   |         | £25.00   |
| PKF Littlejohn | External Audit Fee    | £200.00  | £40.00  | £240.00  |
| Westcotec      | SAM2 Equipment        | £3905.00 | £781.00 | £4686.00 |

Cllr Darrell left the meeting at this point.

Signed:



Date: 10/11/21

12. **Any planning matters.** 21/121  
*Application 2021/2132:*  
*Applicant: Mr & Mrs Joe & Karen Darrell*  
*Location: Tacolneston Hall Hall Road Tacolneston Norfolk NR16 1DW*  
*Proposal: Internal alterations including installation of new lift and roof light.*  
After a brief discussion the parish council unanimously decided to support the application.
13. **Public Participation.** 21/122  
The clerk confirmed that a half-year budget review is being prepared for the next meeting. The parish council was commended for holding the meeting in the church, as the venue was seen as agreeable and there was no cost implication.
14. **To confirm the date of the next ordinary Parish Council meeting as 10<sup>th</sup> November 2021 at 7pm and discuss the venue and frequency of future meetings.** 21/123  
The date and time of the next meeting were confirmed, and it was agreed to hold the meeting in the church again. Cllr Pincher questioned whether monthly meetings were still required. It was agreed the December meeting will be cancelled and the dates for 2022 meetings will be reviewed at the next meeting.

The meeting ended at 20.29

Signed:



Date:

10/11/21



**From:** Barry Duffin  
**Sent:** 13 October 2021 16:47  
**To:** tacolneston-pc-clerk@outlook.com  
**Subject:** Tonight

Hello Dan, I have left a message on your voicemail but thought I ought to email you as well.  
I have gone down with the most awful cold and don't feel that it would be sensible to bring it to your meeting tonight.

The County Council are shortly introducing a scheme for small works of up to £10000, this is on top of the £10000 member grant that I carry and the Parish Partnership scheme.

I think that there will be a gentleman in the audience who telephoned me re speed limits or lack of and I said that a) I was going to be with you, sorry I cannot. Please ask him to phone me again and this time I will make a note of his number.

The District Council are introducing £2000 grants to improve shop fronts in towns and villages. There are 100 up for grabs on a first come first served basis. Details on the web page

That's it for now happy for people to email or phone

Barry

**Cllr Barry Duffin**  
**Fornsett Ward**  
**South Norfolk District Council**