

# **TACOLNESTON PARISH COUNCIL**

**Draft Minutes of Tacolneston Parish Council meeting as  
sole trustee of the Tacolneston and Forncett Recreation Association  
held in the Woodlands Club at 7.30pm. 10<sup>th</sup> September 2019**

Present: Cllr McClenning (Chair) Cllr Darrell, Cllr Gowing, Cllr Pincher  
Clerk/RFO Sue Bunn, 3 members of the public

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1. To consider accepting apologies for absence. Cllrs Gulliver, Hooper and Summers. Apologies accepted.
  2. To receive declarations of interest and requests for dispensations (previously notified to the Clerk) from members on any items to be discussed. None received.
  3. To approve the minutes from the meeting of the 9<sup>th</sup> July 2019. Proposed Cllr Darrell. Seconded Cllr Pincher. All in favour. Signed.
  4. Public participation.  
A Parishioner suggested putting signs on the sheds telling the owners that they were going to be emptied on a date and to remove anything that they wanted to keep.
  5. Items Deferred from previous meetings.
    - a) Tree felling. 2 quotes obtained waiting on a third.
    - b) Car Park repairs. Drainage still an issue but we now know where the drain runs so this needs further investigation by Cllr Pincher.
    - c) Insurance. Is the Referees changing room on a policy. Clerk to check with the football club.
    - d) Constitution. Remove from the agenda.
    - e) Land Registry. Remove.
    - f) Clearing of Parish Council documents from upstairs at the Recreation Centre. Leave where they are for now.
    - g) Ownership of sheds. Discussed above.
  6. To receive a report from the Recreation Centre Committee.
  7. Report from the working group. Bookings going well being controlled by the cleaner which is working well as she then knows when she can get access to the hall.
  8. To discuss transferring ownership of land to the Charity Land Trust. To approve costs and actions for completing this. Forms need to be obtained. Report back if costs over £100. Proposed Cllr Darrell. Seconded Cllr Gowing.
  9. Finances. To approve the following payments.
    - a. Bank signatories. New mandate signed by existing signatory and new signatories completed. Cllr Darrell to take to Barclays.
    - b. Reimbursement to John Pennell for expenses incurred while acting as Parish Clerk. Clerk to write to Mr Pennell asking for an itemised invoice from him so that we can raise a cheque for the audit trail.
    - c. VAT claim for stage two of the play equipment. Clarify the VAT situation with HMRC.
  10. To set a time and date for the next TAFRA meeting and AGM and accept items for the Agenda. 8<sup>TH</sup> October 2019 at 7.30pm

Signed:

Date:

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Signed:

Date:

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